



WACO Board of Trustees Special Meeting
August 8, 2019
Washington Counties Building
206 Tenth Ave SE
Olympia, WA 98501

Draft Minutes

Friday, August 8, 2019

Board Members Present:

Dianne Dorey	President	Lewis	Assessor
Jerry Pettit	Vice-President	Kittitas	Auditor
Greg Zempel	2 nd Vice-President	Kittitas	Prosecutor
Stacie Prada	Secretary/Treasurer	Jefferson	Treasurer
Tammie Ownbey	Past-President	Pend Oreille	Treasurer
Mike Lonergan	Assessors Trustee	Pierce	Assessor/Treasurer
Mary Hall	Auditors Trustee	Thurston	Auditor
Peggy Semprimoznik	Clerks Trustee	Lincoln	Clerk
Adam Kick	Prosecutors Trustee	Skamania	Prosecutor
Josie Koelzer	Treasurers Trustee	Franklin	Treasurer
Barb Miner	Trustee at Large Position 1	King	Clerk
Linda Hjelle	Trustee at Large Position 2	Snohomish	Assessor
Brenda Chilton	Trustee at Large Position 3	Benton	Auditor
Lisa Frazier	Trustee at Large Position 4	Mason	Treasurer
Thad Duvall	Trustee at Large Position 5	Douglas	Auditor
Milene Henley	Trustee at Large Position 6	San Juan	Auditor

1) Call to Order, Roll Call, Approval of the Agenda

Dianne Dorey, President called the meeting to order at 1:06 p.m.

President Dorey called for a roll call. Ilene Thomson, Immediate Past-President, Timothy Davidson, Coroners Trustee, and Rob Snaza, Sheriffs Trustee noted as absent.

Mike Lonergan, Assessors Trustee **MOVED** to approve the proposed agenda. Josie Koelzer, Treasurers Trustee **SECONDED** the motion. The **MOTION CARRIED** Unanimously.

A discussion of the use of proxy votes was conducted. The Board noted that proxy votes are prohibited, and that the recently passed designee policy states that requests for a designee must be made in writing prior to a board meeting.

2) *The Board announced a 30-minute **EXECUTIVE SESSION** at 1:13 p.m. to conduct a personnel review¹. No action was taken during the **EXECUTIVE SESSION**.*

3) **New Business**

a. **Executive Director Offer Letter**

Trustee Lonergan **MOVED** that the Board select Jennifer Wallace as the choice for Executive Director. Linda Hjelle, Trustee at Large Position 2 **SECONDED** the motion. The **MOTION CARRIED** Unanimously, Barb Miner, Trustee at Large Position 1 abstained.

*The Board announced a 15-minute **EXECUTIVE SESSION** at 1:47 p.m. to conduct a personnel review. No action was taken during the **EXECUTIVE SESSION**.*

Trustee at Large Miner and Trustee Koezler left the meeting. Greg Zempel, 2nd Vice-President joined the meeting and was provided a summary of events.

Milene Henley, Trustee at Large Position 6 **MOVED** that the Board offer Jennifer Wallace the Executive Director position starting at salary range step 4 effective August 1, 2019. Jerry Pettit, Vice-President **SECONDED** the motion. The **MOTION CARRIED** Unanimously.

*The meeting **ADJOURNED** at 2:07 p.m.*

¹ RCW 42.30.110 (g) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.