

NEO

NEWLY ELECTED OFFICIALS CONFERENCE

Networking | Education | Opportunity

Olympia Hotel December 5th – 8th

PRESENTED BY



DRAFT AGENDA

2022 Newly Elected Officials Conference

Monday December 5th, 2022

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| 10-1 | Registration Open | |
| 1-2 | Opening Session: Welcome New WACO Members! <ul style="list-style-type: none">- WACO President- WACO Exec Dir | Opening Session: Welcome new WSAC Members! <ul style="list-style-type: none">- WSAC President- WSAC Exec Dir |
| 2-5 | Training BLOCK 1 (will include 15 minute break) – Attendees will receive official certification of completion of training required in RCW. Legal Do's and Don'ts / Legal Guidance <ul style="list-style-type: none">- Open Public Meetings Act Training- Public Records Act Training<ul style="list-style-type: none">▪ Morgan Damerow, Attorney General's Office- Ethics for County Officials<ul style="list-style-type: none">▪ Dan Bigelow, Wahkiakum County Prosecutor Employment Law and Liability <ul style="list-style-type: none">• Derek Bryan, WA Counties Risk Pool) Your County Prosecutor and You <ul style="list-style-type: none">• Mark Nichols, Clallam County Prosecutor | |
| 5-7 | Opening Reception – All Attendees | |

Tuesday, December 6th, 2022

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| 730-900 | Breakfast – All Attendees | | |
| 9000-1130 | <p>Training BLOCK 2 (with 15 minute break)</p> <p>Meeting the Courthouse Family – Roundtables to Meet and Understand the Roles of all 7 County Elected / Appointed Official Roles</p> <p>County Budgeting – Milene Henley, San Juan County Auditor</p> <p>Cyber Security in Your County Office – State Office of Chief Information Officer</p> | | |
| 1130-1 | <p>Lunch - All Attendees</p> <p>“What does it take to develop our leadership for diversity and inclusion?”</p> <ul style="list-style-type: none"> Annie Cole, Snohomish County HR Policy Advisor, Chief Director of Diversity, Equity and Inclusion; Board Member, Leadership Snohomish County | | |
| 1-1115 | Break / transition | | |
| 115-215 | <p>WACO Legislative 101: The State Legislature and County Elected Officials</p> <ul style="list-style-type: none"> Jennifer Wallace, WACO Executive Director Timothy Grisham, WACO Deputy Director Mike Shaw, WACO Lobbyist | <p>WSAC Legislative Training for New Commissioners / Councilmembers</p> | |
| 215-315 | <p>Media Relations / Crisis Communication</p> <ul style="list-style-type: none"> Libby Catalinich – Pierce County Communications | | |
| 315-330 | <p>Break / transition (Auditors, Prosecutors, Commissioners)</p> | <p>Break / transition (Sheriffs)</p> | <p>315 - 530</p> <p>All other participants - Break / Visit Resource Agency / Organization Tables:</p> <p>Municipal Research and Service Center</p> |
| 3:30 – 500 | <p>Canvassing Board Training (Auditors, Prosecutors, Commissioners)</p> | <p>Sheriffs Training Session</p> | |

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| 500-530 | Break | Break | Washington Counties Risk Pool Washington Rural Counties Risk Pool Washington Counties Insurance Fund Department of Enterprise Services Washington County Road Administration Board |
| 530 -730 | Banquet Dinner for all Attendees Banquet Panel – Lessons Learned – Panel of Veteran County Officials | | |

Wednesday, December 7th, 2022 – Affiliate-Specific Training Day

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| 7-8 | Breakfast for All Attendees |
| 8-12 | Individual Affiliate / Commissioner Time - WACO/WSAC Provides Space Auditors / Treasurers / Commissioners - Basics of the County Finance Committee Confirmed needing room for training during time block: - Auditors - Clerks - Treasurers - Assessors - Coroners - Sheriffs - Commissioners |
| 12-130 | Lunch for All Attendees Lunch Presentation: History of Counties – Hugh Spitzer; remarks from invited VIPs |
| 130-5 | Affiliate / Commissioner Time Confirmed needing room for this time block: - Auditors - Clerks - Treasurers - Assessors - Coroners - Sheriffs - Commissioners |

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| 5 | Individual Attendees Dinner on Own / Affiliate-Provided Dinner |
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Thursday, December 8th, 2022 – Continued Affiliate-Specific Training

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| 7-8 | Breakfast for All Attendees |
| 8-12 | Available Affiliate/Commissioner Time Confirmed needing room for this time block: <ul style="list-style-type: none"> - Auditors - Clerks - Treasurers - Assessors - Coroners - Sheriffs - Commissioners |
| 12-1 | Lunch on Own / Lunch Provided by Affiliates |
| 1-5 | Potential Affiliate Time – No indications for need for this time slot yet – please inform if need room |
| 5 | Remaining Attendees Dinner on Own / Affiliate-Provided Dinner |