

WACO Board of Trustees Regular Meeting  
Tuesday, September 26, 2023  
Delta Hotel Seattle Everett  
3105 Pine St.  
Everett, WA 98201

## Draft Minutes

Tuesday, September 26, 2023

### Board Members Present:

Jeff Gadman	President	Thurston	Treasurer
Adam Kick	Vice-President	Skamania	Prosecutor
Amy Cziske	2 <sup>nd</sup> Vice-President	Kittitas	Treasurer
Linda Hjelle	Secretary/Treasurer	Snohomish	Assessor
Stacie Prada	Immediate Past-President	Jefferson	Treasurer
Mike Lonergan	Assessors Trustee	Pierce	Assessor / Treasurer
Thad Duvall	Auditors Trustee	Douglas	Auditor
Scott Tinney	Clerks Trustee	Lewis	Clerk
Jon Tunheim	Prosecutors Trustee	Thurston	Prosecutor
Leslie Valz	Treasurers Trustee	Stevens	Treasurer
John Wilson	Trustee at Large Position 1	King	Assessor
Tom Konis	Trustee at Large Position 2	Spokane	Assessor
Carolyn Fundingsland	Trustee at Large Position 3	Cowlitz	Auditor
Katie Sloan	Trustee at Large Position 5	Adams	Clerk
Lisa Henderson	Trustee at Large Position 6	San Juan	Clerk

### Staff Present:

Jennifer Wallace	Executive Director
Timothy Grisham	Deputy Director
Tiffin Moreno	Finance and Administration Manager
Cella Hyde	Member Services Manager

### Guests:

Rebecca Xczar	WSACA President, Whatcom County Assessor
Bryan Elliott	WSACA Legislative Committee, Kittitas County Auditor
Hayley Thompson	WACME President, Skagit County Coroner
Jackie Brunson	WSACT Legislative Chair, Skagit County Treasurer

### 1) Call to Order, Roll Call, Approval of Minutes

Jeff Gadman, President called the meeting to order at 8:30 am. Greg Zempel, Past-President; Craig Morrison, Coroners Trustee; Rob Snaza, Sheriffs Trustee; Lisa Frazier, Trustee at Large Position 4 were noted as absent.

Mike Lonergan, Assessors Trustee **MOVED** to approve the September 26, 2023 agenda Stacie Prada, Immediate Past-President **SECONDED**. The **MOTION CARRIED** unanimously.

Carolyn Fundingsland, Trustee at Large Position 3 **MOVED** to approve the July 18, 2023 Board of Trustees meeting minutes. Thad Duvall, Auditors Trustee **SECONDED**. The **MOTION CARRIED** unanimously.

2) Welcome new member – Scott Tinney, Clerks Trustee, Lewis County Clerk

### 3) Review Legislative Proposals

Rebecca Xczar, WSACA President presented the Assessors' Washington State high-quality aerial imagery program legislative priority proposal.

John Wilson, Trustee at Large Position 1 **MOVED** to support the Assessors' Washington State high-quality aerial imagery program legislative priority proposal. Linda Hjelle, Secretary/Treasurer **SECONDED**. The **MOTION CARRIED** unanimously.

Bryan Elliott, Kittitas County Auditor presented the Auditors' harassment of elections officials legislative priority proposal.

Jon Tunheim, Prosecutors Trustee **MOVED** to support the Auditors' harassment of elections officials legislative priority proposal. Leslie Valz, Treasurers Trustee **SECONDED**. The **MOTION CARRIED** unanimously.

Bryan Elliott additionally presented the Auditors' simplifying in-state change of address legislative priority proposal.

Secretary/Treasurer Hjelle **MOVED** to support the Auditors' simplifying in-state change of address legislative priority proposal. Tom Konis, Trustee at Large Position 2 **SECONDED**. The **MOTION CARRIED** unanimously.

Lisa Henderson, Trustee at Large Position 6 presented the Clerks' dependency publication legislative priority proposal.

Katie Sloan, Trustee at Large Position 5 **MOVED** to support the Clerks' dependency publication legislative priority proposal. Trustee Lonergan **SECONDED**. The **MOTION CARRIED** unanimously.

Lisa Henderson additionally presented the Clerks' domestic violence protection orders support priority proposal.

Trustee Lonergan **MOVED** to support the Clerks' domestic violence protection orders support priority proposal. Trustee Valz **SECONDED**. The **MOTION CARRIED** unanimously.

Hayley Thompson, WACME President presented the Coroners' unclaimed remains legislative priority proposal.

Trustee Duvall **MOVED** to support the Coroners' unclaimed remains legislative priority proposal. Secretary/Treasurer Hjelle **SECONDED**. The **MOTION CARRIED** unanimously.

Hayley Thompson additionally presented the Coroners' first responders PTSD services and protections legislative priority proposal.

Secretary/Treasurer Hjelle **MOVED** to support the Coroners' first responders PTSD services and protections legislative priority proposal. Trustee at Large Henderson **SECONDED**. The **MOTION CARRIED** unanimously.

Jackie Brunson, Skagit County Treasurer presented the Treasurers' cost recovery legislative priority proposal.

Discussed special revenue fund and invoiced versus estimate billing. Further discussion was made on Assessor/Treasurer office workflow issues and optics with the commissioners.

Carolyn Fundingsland, Trustee at Large Position 3, **MOVED** to support the Treasurers' cost recovery legislative priority proposal. Adam Kick, Vice-President **SECONDED**. The **MOTION CARRIED** 7 aye 4 Nay 2 Abstained.

Jackie Brunson additionally presented the Treasurers' property tax payment split threshold legislative priority proposal.

Trustee at Large Henderson **MOVED** to support the Treasurers' property tax payment split threshold legislative priority proposal. Trustee Lonergan **SECONDED**. The **MOTION CARRIED** unanimously.

*The Board went on **BREAK** at 9:19 am and **RECONVENED** at 9:38 am.*

#### **4) Proposed Amendment to WACO Policy Manual**

Jennifer Wallace, Executive director presented proposed amendments to the WACO Policy Manual which included the addition of a Past-Presidents Committee. Further discussion was held by Immediate Past-President Prada regarding the use of tapping into the institutional knowledge of past WACO presidents as well as eligibility.

Trustee at Large Wilson **MOVED** to approve the proposed WACO Policy Manual changes as presented. Trustee at Large Konis **SECONDED**. The **MOTION CARRIED** unanimously.

## **5) Committee Reports**

### **a. Audit Committee**

Secretary/Treasurer Hjelle presented the Audit Committee report. Discussed the outside audit results and the 990 filing.

Trustee Lonergan **MOVED** to direct staff to file the 990 as presented. Trustee Duvall **SECONDED**. The **MOTION CARRIED** unanimously.

### **b. Legislative Committee**

Vice-President Kick provided the Legislative Committee report. Discussed WACO Day on the Hill future and meeting/strategic makeup.

### **c. Education Committee**

Amy Cziske, 2<sup>nd</sup> Vice-President presented the Education Committee report. Discussed upcoming trainings and conference planning.

### **d. Nominating Committee**

Jon Tunheim, Prosecutors Trustee presented the nominating committee report including submitted nominations for the 2023/2024 officers.

### **e. Conference Committee**

President Gadman presented the conference Committee report.

## **6) Affiliate and Trustee at Large Updates**

### **a. Affiliate Updates**

Trustee Lonergan provided an Assessors' update discussing new senior and disable exemption changes, and difficulties implementing them from a staffing/time level.

Trustee Duvall provided the Auditors' update discussing the upcoming staff and structural issues to consider for the 2024 election cycle. Trustee Duvall also discussed a decline in licensing and recording fees.

*The Board went on **BREAK** at 10:49 am and **RECONVENED** at 11:00 am.*

Trustee Tinney provided the Clerks' update discussing implementation changes due to a large number of court and legislative changes that impact Clerk office operations.

Trustee Tunheim provided the Prosecutors' update discussing the implementation of the state's new simple possession statute and a lack of treatment and diversion resources for counties. Trustee Tunheim also discussed the future of crime victim penalty assessments and funding shortages for victim services statewide.

Trustee Valz provided the Treasurers' update discussing cross affiliate collaboration with the Assessors, as well as a joint Assessor/Treasurer conference in 2024.

**b. Trustee at Large Updates**

Trustee at Large Wilson provided the Group 1 update discussing values peaking in King County, and that the county will be facing a fiscal shortfall. Additionally, Trustee at Large Wilson discussed a potential homestead exemption proposal for King County.

Trustee at Large Konis provided the Group 2 update discussing increasing engagement for the county category.

Trustee at Large Fundingsland provided the Group 3 updated and discussed translation services that may be provided through County Auditor offices for the entire county, as well as the need for cross affiliate work sessions regarding voter fraud and jury pay cards.

Trustee at Large Sloan provided the Group 5 update and discussed workforce issues being the biggest thing facing counties of that category size.

Trustee at Large Henderson provided the Group 6 update discussing retention and turnover issues in the smallest counties.

**7) Staff Reports**

**a. Executive Director**

Executive Director Wallace presented the Executive Director report. Discussed Strategic Plan progress.

**b. Deputy Director**

Timothy Grisham presented the Deputy Director report providing a communications update for the 2022/2023 year.

*The Board **ADJOURNED** the regular meeting at 12:03 pm.*