



## WASHINGTON ASSOCIATION OF COUNTY OFFICIALS

Telephone (360) 753-7319

March 01, 2025

**TO:** Applying Student

**RE:** The Washington Counties Scholarship Application  
Three Scholarships consisting of \$3,000

---

To be considered, you must submit the following:

- *A completed scholarship application.*
- *A separate sheet listing activities, honors and awards.*
- *Two letters of recommendation which must be signed.*
- *A personal statement (limit 1000 words).*
- *A sealed transcript of your most recent grades.*
- *NO PICTURES, PLEASE.*

Completed applications must be **received electronically or Postmarked by Sunday, April 30, 2025**. Awards will be made in late June of 2025 for the 2025/26 school year.

Send your completed application to:

**The Washington Counties Scholarship Fund**

**206 Tenth Avenue SE**

**Olympia WA 98501-1311**

**Or Electronically to: [info@countyofficials.org](mailto:info@countyofficials.org)**

Good Luck!

## WASHINGTON COUNTIES SCHOLARSHIP FUND

### 2025/26 Scholarship Application

*Three scholarships in the amount of \$3,000 each will be awarded to eligible children of county employees and elected officials by the Washington Counties Scholarship Fund on behalf of the members of the Washington Association of County Officials (WACO).*

*Recipients must be full-time students in a baccalaureate degree, associate degree, or vocational/technical certification program. Eligible students are defined on the following page.*

#### I. Please type or print clearly:

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Phone: \_\_\_\_\_

County of Residence: \_\_\_\_\_

Birthdate: \_\_\_\_\_

High School Attended: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_

College most recently attended (if applicable): \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_

Year in school for 2024/25:  Freshman  Sophomore  Junior  Senior  Certification

Names of Parents: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Parent(s) employed by County: \_\_\_\_\_

County where Parent is employed: \_\_\_\_\_

Department: \_\_\_\_\_

Work phone: \_\_\_\_\_

**2. Please list the following on a separate sheet:**

- @@ School and Community Activities/Involvement (include dates)
- @@ Honors and Awards (include dates)

3. To **complete your scholarship application**, submit **two** (signed) letters of recommendation; a personal statement discussing your academic goals and expectations (limit 1000 words); and a **sealed** transcript from the high school or college you are currently attending. The packet must be received electronically or postmarked by Sunday, April 30, 2025. We suggest that you submit the required materials as a group. If letters or recommendations arrive separately, it is your responsibility to ensure that they are received by the deadline. If the packet is incomplete by this deadline you will be eliminated from consideration. Letters of recommendation (signed) should be from individuals who are particularly aware and supportive of your academic and leadership capabilities as well as your accomplishments to date. **NO PICTURES, PLEASE.** Send materials to the Washington Counties Scholarship Fund, 206 10th Ave SE, Olympia, WA 98501. Please note that applications will not be retained nor returned by the Committee.
4. All applications received in our office will be acknowledged via e-mail to the student's e-mail address provided.
5. Two alternate winners will be selected in addition to the three winners. These alternates will be awarded the scholarship (in the order they are selected) during the unlikely event that one of the original winners is not able to accept.
6. Scholarship winners will be notified via phone call, email, or US Mail. All those applicants not selected will be notified via e-mail to the student's e-mail address provided.
7. Pictures and personal goal statements will be requested of all Washington Counties Scholarship winners to be used in Scholarship publications.

## DEFINITIONS

**Eligible Applicants** are "children of county employees from the following offices: assessor, auditor, clerk, coroner, medical examiner, prosecutor, sheriff, treasurer (including children of all elected officials) who are full-time students in a baccalaureate degree, associate degree, or vocational/technical certification program." (*Bylaws of the Washington Counties Scholarship Fund, Article II, Section 1.*)

**"Eligible Children...DOES NOT INCLUDE** children of the following:

- a. Washington State Association of Counties (WSAC) Executive Committee;
- b. Washington Association of County Officials (WACO) Executive Officers and most recent Past President.
- c. Members of the Scholarship Fund Investment Committee and Selection Committee.
- d. Substantial Contributors, defined as being a member contributing \$1,000 or more in a consecutive two (2) year period.
- e. Other disqualifying individuals as defined by the IRS Code."

*(BYLAWS OF THE WASHINGTON COUNTIES SCHOLARSHIP FUND, Article II, Section 5.)*

**Full-Time Student** is defined according to the criteria for "full-time" as defined by the institution being attended. **A child as defined by the IRS is "dependent" and does not include** emancipated children, spouses, or grandchildren of county employees.

## 2025/26 SCHOLARSHIP SELECTION PROCESS

Scholarship applications and materials will be reviewed by two independent selection committees in two separate rounds of reviews. The selection committees consist of members of the community who have no affiliation with the Washington Association of County Officials. Applicants will be selected based on their activities, honors, awards, personal statement, academic performance and letters of recommendation.